Appendix B

To Whom It May Concern:

Re:

This letter relates to the legal obligation of air carriers to verify, at the boarding gate, the identity of a passenger by comparing the passenger's name on the boarding pass with the passenger’s identification documents. It is intended to be a “self-declaration letter".

The purpose of this letter is to inform you that my facial and/or physical characteristics, and/or gender, may appear different from that depicted or indicated on my identification documents. The reason for this is that I am trans or transgender or gender non-conforming. I carry this letter with me when I am travelling in case I am asked for an explanation regarding my identification documents, and to assist you to confirm that the documents are mine.

I ask that you return this letter to me after you have read it, and that you do not keep a copy.

Thank you for your understanding, and for respecting my privacy.

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(Name)